TO: Faculty Member

FROM: Barbara Hahto, Running Start Coordinator

RE: Mid Quarter Report to be completed the week of ___________________________

Student’s Name______________________________________________________________

This student is on Running Start probation. In order to register for the following quarter, this student must be making successful progress in current classes.

I realize that until the final exams are completed, you cannot give us the final grade. An estimate of his/her current grade in your class is very important in our determining if this student should be allowed to register next quarter. Please indicate the student’s grade and attendance below. Please state if attendance is regular (R), irregular (I), or not attending (NA).

Thanks for taking the time to help us.

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<tr>
<th>Course</th>
<th>Attendance</th>
<th>Decimal Grade</th>
<th>Instructor’s Signature</th>
<th>Date</th>
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COMMENTS ______________________________________________________________________________

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Turn in at Running Start Office Assistant’s Desk or to Coordinator

SFCC_stuser/rsshareQ/RSWord/GradeCheckForm